**ALACHUA COUNTY**

CIRCLE ONE:

MARKET GOAT

MARKET SWINE

MARKET STEER

**YOUTH FAIR & LIVESTOCK**

**SHOW**

**MARKET ANIMAL RECORD BOOK**

**PROJECT AGREEMENT**

I agree to be responsible for my project. I understand my parent(s) or others can help me but completing my project and this record book is my responsibility.

Exhibitor’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Exhibitor Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Age as of 9/1/20\_\_\_\_\_\_\_\_

This exhibitor is an active member of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4-H Club or FFA Chapter and is eligible to show livestock at the Alachua County Youth Fair and Livestock Show. I verify that this record book is a complete and active representation of the project.

4-H Leader or FFA Advisor Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_

**PARENT AGREEMENT**

I agree to allow my child to complete their project and this record book only assisting when necessary and to provide the encouragement and guidance needed to maintain livestock in an ethical and healthy manner. I agree to comply with all the Rules and Regulations of this show.

Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ALACHUA COUNTY YOUTH FAIR AND LIVESTOCK SHOW

RECORD BOOK GUIDELINES

1. You must turn in a completed record book to be able to exhibit an animal at the Alachua County Youth Fair and Livestock Show.
2. Your record book should start the day you tag you market project in.
3. Your record book should be bound in a 3-prong folder or a ½” 3 ring binder. On the front cover of your folder or binder should be following information: First and last name, age as of September 1, age division ( Junior, Intermediate, Senior), the name of your 4-H club or FFA chapter, and the animal division (Market Goat, Market Swine, Market Steer).
4. There are no extra points for creativity only neatness and accuracy in this record book as this is a record keeping tool.
5. Always double check your work, especially your math calculations.
6. Your record book may be typed or handwritten, in ink, by the exhibitor.
7. Record books are due by animal check in. Record books are to be completed. They must also be signed by exhibitor, parent and club/chapter leader.
8. Any incomplete page in this book will result in a “no grade” for the entire book.

Record Book Score Card

|  |  |  |
| --- | --- | --- |
| **Sections** | **Points Possible** | **Points Received** |
| Agreements  (All signature and correct dates) | 3 |  |
| Project Inventory | 10 |  |
| Project Animal Inventory | 5 |  |
| Health Records | 10 |  |
| Feed Efficiency | 10 |  |
| Project Income | 5 |  |
| Non-Feed Expenses | 8 |  |
| Feed Expenses | 8 |  |
| Project Financial Summary | 6 |  |
| Buyers Letter & Interview Form | 5 |  |
| Project Story | 10 |  |
| Picture Story  (Pictures and caption will be judged together) | 10 |  |
| Neatness and Accuracy | 10 |  |

|  |  |  |
| --- | --- | --- |
| **Optional Bonus Points** | **Points Possible** | **Points Received** |
| Project Accomplishment and/or Activities | 0-5 |  |
| **Total Possible Points** | **105** | |
| **Total Points Received** |  | |

Judges Comments:

**Ribbon Awards**

Blue 90-100 points

Red 80-89 points

White 70-79 points

No ribbon 69 points and below

Project Inventory

Notes for Project inventory

1. **Date acquired** – List the date you obtained this item. On items older than 1 year, the year will be sufficient.
2. **Original purchase cost or value** – What did this item cost when you obtained it or the fair market value if you did not have to purchase it?
3. **Value at beginning of project** – Same as purchase cost for items purchased in the current project year **(Project year is from September 1 – March 3).** On items from previous years, this should be the value from last year’s ending inventory or depreciated value of 10% of original purchase cost per project year.
4. **Depreciation of 10%** - *(For this record book it will be based on simple straight-line depreciation with no salvage value and an assumed 10-year life)* This will be 10% per project year of the original purchase cost for the items you will still have at the end of the project. This includes items you had at the beginning of the project as well as items purchased during the year. Depreciation is the loss in value of your assets due to wear and tear and it is an expense.
5. **Value at the end of the project** – This is the value at the beginning of the project minus the current year’s depreciation.
6. **Junior Exhibitors**: Junior exhibitors needs to try to complete the depreciation portion of this page so they can use the information on their Project Financial Summary, but they will not have points deducted for mistakes. We will correct any errors made to improve understanding for future record books.

### Examples

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Items Description** | **Date Acquired** | **Purchase Cost or Value** | **Value at Beginning of Project** | **Depreciation** | **Value at end of project** |
| Rope | 2010 | 5.00 | 3.50 | .50 | 3.00 |
| *Explanation* | *Gift from parents 4 years ago at start of project* | *Fair value when received* | *Depreciated in prior 3 yrs 10% per year*  *value = 5.00 – 1.50* | *Depreciation this year = 10% of 5.00* | *5.00*  *-1.50*  *-0.50*  *3.00* |
| Brush | 01/2021 | 6.00 | 5.40 | .60 | 4.80 |
| *Explanation* | *Purchased last project year* | *Purchase price* | *Depreciated in prior year 10%*  *Value = 6.00 – 0.60* | *Depreciation this year = 10% of 6.00* | *6.00*  *-0.60*  *-0.60*  *4.80* |
| Total Depreciation \* |  |  |  | 1.10 |  |
| Value of Project Assets |  |  |  |  | 7.80 |

Project Inventory Continued

List all equipment and assets you had at the beginning of the project. After listing existing inventory, you should also list those items you purchased this year that you will keep after the project is finished.

**List the items you will keep past the end of this project on this page only** (inventory examples include clippers, blowers, chutes, tack, etc.). Do NOT list expendable items such as shampoo, etc.

Refer to Notes for Project Inventory, page 4, for descriptions of each column.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item Description** | **Date Acquired** | **Original**  **Purchase Cost or Value** | **Value at Beginning of Project** | **Depreciation**  ***(10% of Original Cost)*** | **Value at end of project** |
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| Total Depreciation (Depreciation is an expense) |  |  |  |  |  |
| Value of Project Assets |  |  |  |  |  |

Project Animal Inventory

Notes for Project Animal Inventory

**Beginning $ Value:**  Fair market value of existing animals at the beginning of project OR the purchase cost of new animals including transportation

**Estimated Current $/CWT:**  Current market pricing for the breed expressed in CWT (see definition below).  The ending value will be given at the fair weigh‐in or record book check‐in.  Per pound, prices must be converted to CWT.  [Conversion:  $100/CWT = $1/lb (multiply $/lb by 100)]

**Ending $ Value:**  Ending Weight (in CWT) X Estimated Current $/CWT = Current Market Price or Ending $ Value Definition:  $/CWT:  Price per hundred weight (such as $50/100 lbs).  This is an agriculture industry term and should be recognized by youth.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Animal Description**  **(Name/Number)** | **Date Purchased Or Born** | **Beginning**  **Weight** | **Beginning Value**  **$** | **Ending**  **Weight** | **Estimated**  **Current**  **$/CWT** | **Ending Value**  **$** |
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Health Records

Please list any health-related activities: deworming, vaccinating or any need for a veterinarian service. Include what medicine you used, the dosage and what you used the medicine for. **ALSO INCLUDE** your health certificate visit from your veterinarian if APPLICABLE. Only fill in applicable information- do not “X” out. If your project animal does not require any medicine or medical attention, please note below.

Add additional pages if needed.

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| --- | --- | --- | --- | --- |
| **Date** | **Description of activity** | **Product used** | **Dosage** | **Withdrawal Time** |
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Feed Efficiency

Example for Feed Efficiency

Total the columns downward to get the grand total.

Weight tapes are available from leaders and advisors to offer a weight estimate.

It is recommended to weigh you animal several times throughout the project.

Starting Weight = Should be the weight of the animal from the fair weigh in or check-in day.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Starting Weight\***  **A** | **Interval Weight**  **B** | **Total Pounds Gained**  **(B-A)=C** | **Total Days on Feed from Initial Weigh-In**  **D** | **Rate of Gain**  **(C/D)** | **Total lbs of Feed Purchased**  **E** | **Feed Conversion**  **(E/C)**  **F** | **Feed Cost**  **of Gain**  **(Total Feed Expense/C)** |
| **9/17/2014** | **553 lbs** |  |  |  |  |  |  |  |
| 10/15/2014 |  | 645 lbs | 92 lbs | 28 days | 3.3 lbs |  |  |  |
| 12/6/2014 |  | 778 lbs | 225 lbs | 80 days | 2.8 lbs |  |  |  |
| 1/15/2015 |  | 902 lbs | 349 lbs | 120 days | 2.9 lbs |  |  |  |
| 2/15/2015 |  | 1062 lbs | 509 lbs | 151 days | 3.37 lbs |  |  |  |
| 3/2/2015 |  | *Final Weight*  1157 lbs | *1157-553 =* 604 lbs | *3/2/2014 – 9/17/2014 =* 167 days | *604/167 =* 3.62 lbs | 3,000 lbs | *3000/604 =* 4.97 | *$700/604 lbs =* 1.16 |

Feed Efficiency Continued

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Starting Weight\***  **A** | **Interval Weight**  **B** | **Total Pounds Gained**  **(B-A)=C** | **Total Days on Feed from Initial Weigh-In**  **D** | **Rate of Gain**  **(C/D)** | **Total lbs of Feed Purchased**  **E** | **Feed Conversion**  **(E/C)**  **F** | **Feed Cost**  **of Gain**  **(Total Feed Expense/C)** |
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|  |  | *Final Weight* |  |  |  |  |  |  |

Project Income

If you have shown your market animal at Jackpot Shows- list your premiums won here.

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| --- | --- | --- | --- |
| **Date** | **Animal Name/Number** | **Source of Income** | **Income**  **$** |
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| **Total Income $** | | |  |

Non-Feed Expenses

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| --- | --- | --- | --- |
| **Date** | **Purchased From** | **Description** | **Price** |
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| **Total Non-Feed Expenses** | | |  | |

List everything that you spend money for that you will **NOT** have at the end of the project and that is **NOT** feed or hay. This includes such as bedding, shampoo, grooming products, pictures, and all health expenses. If you had limited non-feed expenses, please make a note at the bottom of the page with an explanation.

Notes:

Feed Expenses

List all feed and hay expenses on this page (**list each feed purchase separately**.) Add additional pages as needed. If feed is purchased in bulk or limited amount of feed is purchased, please make explanation of that on the bottom of the page. Add an additional page if necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Description** | **Paid To** | **Pounds** | **Total Cost** |
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| **TOTALS:** | | |  |  |

Project Financial Summary

# Assets

|  |  |
| --- | --- |
| **Source of Asset** | **Amount** |
| Value of Ending Project Inventory |  |
| Value of Animal Inventory |  |
| **Total Value of Assets**  *(Value of Project Inventory + Value of Animal Inventory)* |  |

# Expenses

|  |  |
| --- | --- |
| **Source of Expense** | **Amount** |
| Total Depreciation |  |
| Non-Feed Expenses |  |
| Feed Expenses |  |
| **Total Expenses** |  |

# Income

|  |  |
| --- | --- |
| **Source of Income** | **Amount** |
| Project Income |  |
| **Total Income** |  |

# Change in Animal Inventory

|  |  |
| --- | --- |
| Value at End |  |
| Value at Beginning |  |
| **Net Change in Animal Inventory**  *(Value at End – Value at Beginning)* |  |

# Profit

|  |  |
| --- | --- |
| **Profit**  *(Total Income– Total Expenses)+Net Change in Animal Inventory* |  |

*\*Final profit or loss can be figured by adding animal premiums and achievement money after fair.*

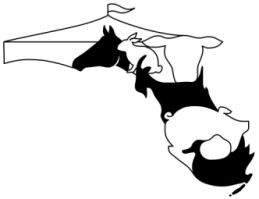
Buyer Letters & Interview Form

Youth showing market animals are expected to contact and recruit buyers – both current and potential. Include a copy of your buyer letter, list of individuals and companies to whom you sent your letter, and a copy of your buyer interview form. You must send five buyer letters with three being new buyers as well as interview one buyer in person.

Youth will also be required to interview a potential buyer. The interview should be conducted in person and requires a buyer signature. Interviews should be conducted in January and February and should be conducted with the utmost professionalism. It is recommended that you make an appointment with the buyer, dress in your official fair dress, and use your best manners.

Buyer Interview Guidelines

* Juniors can interview family members (not immediate), neighbors, church members, etc.
* Intermediates can interview buyers from last year but are encouraged to interview a potential buyer.
* Seniors must interview new potential buyers or buyers that have not bought at ACYF&LS for the last five years.



Alachua County Youth Fair & Livestock Show

2017 Buyer Interview Form Directions

Submit this form in your 2017 Market Record Book.

**Youth Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Club/Chapter |  |
| Age |  | Market Animal |  |
|  |  | # of Years Showing Market Animals |  |

**Buyer Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Address |  |
| Business |  | City/State/Zip |  |
| Phone |  | Email |  |
| Signature |  | Date |  |

1. Describe your business.
2. Have you ever bought at the Youth Fair before? If so, when?
3. Would you be interested in coming to the Youth Fair and being a buyer this year?
4. What other information would you like to receive?

Project Story

**JUNIOR:** Tell us about yourself, your project and your club. What did you learn and what would you do differently next year? What was your favorite part of the project?

**INTERMEDIATE & SENIOR:** What effect on production and marketing has COVID-19 had on agriculture?

Minimum word requirements: **Senior Division 400 words, Intermediate Division 250 words, & Junior Division 100 words.**

Picture Story

Pictures can be photographs or drawings. **USE 5 PICTURES**. Show the beginning and end of your project along with different skills that you have learned. These may be photos, charts, diagrams, plans (such as for animal pens). Include a caption with each photo explaining what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? Captions should be informational. Age of exhibitor, spelling and grammar are considered in the judges’ decision. Captions may be typed. Remember this in not a scrapbook. Avoid starting cations with “This is me…”, “In this picture…”, & “Here I am…”.

**Photo Caption:**

Picture Story

Pictures can be photographs or drawings. **USE 5 PICTURES**. Show the beginning and end of your project along with different skills that you have learned. These may be photos, charts, diagrams, plans (such as for animal pens). Include a caption with each photo explaining what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? Captions should be informational. Age of exhibitor, spelling and grammar are considered in the judges’ decision. Captions may be typed. Remember this in not a scrapbook. Avoid starting cations with “This is me…”, “In this picture…”, & “Here I am…”.

**Photo Caption:**

Picture Story

Pictures can be photographs or drawings. **USE 5 PICTURES**. Show the beginning and end of your project along with different skills that you have learned. These may be photos, charts, diagrams, plans (such as for animal pens). Include a caption with each photo explaining what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? Captions should be informational. Age of exhibitor, spelling and grammar are considered in the judges’ decision. Captions may be typed. Remember this in not a scrapbook. Avoid starting cations with “This is me…”, “In this picture…”, & “Here I am…”.

**Photo Caption:**

Picture Story

Pictures can be photographs or drawings. **USE 5 PICTURES**. Show the beginning and end of your project along with different skills that you have learned. These may be photos, charts, diagrams, plans (such as for animal pens). Include a caption with each photo explaining what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? Captions should be informational. Age of exhibitor, spelling and grammar are considered in the judges’ decision. Captions may be typed. Remember this in not a scrapbook. Avoid starting cations with “This is me…”, “In this picture…”, & “Here I am…”.

**Photo Caption:**

Drug Statement

|  |  |
| --- | --- |
| I hereby certify that any drug, antibiotic, or biological substance which may have been administered by myself, or any other person, was done so in strict compliance with the manufacturers label requirements or as prescribed by a veterinarian. | |
| Exhibitor’s Signature | Date |
| Parent/Guardian Signature | Date |

# Project Accomplishments and Activities (Optional Bonus Section\*)

List the project books, exhibits, demonstrations, judging teams, day camps, leadership activities, State Fair activities and project-related community service activities engaged in during this project year (September 1 – March 3). Give the title of exhibits; do not just put poster, display, etc. The activities do not have to be 4-H or FFA sponsored, but **they must be related to this project**.  **Activities that are mandatory (such as ethics training) do not count for bonus points but can be listed. The Leader/Advisor must sign off to receive the bonus points.**

### Examples

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Month/Year** | **Description** | **Title** | **Where** | **Leader/Advisor Initials** |
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\*This section is optional. It is worth extra points on your record book score sheet. Add an additional sheet if necessary.

**Market Animal Record Book Scoring Guide**

|  |  |  |  |
| --- | --- | --- | --- |
| **Section** | **Incomplete** | **Proficient** | **Exemplary** |
| **Agreements**  3 pts. | Missing or not filled out. Incorrect signatures or dates.  (0 pts.) | N/A | Page is filled out with correct signatures and dates.  (3 pts.) |
| **Project Inventory**  10 pts. | Page not completed or weak attempt. \*\*DO NOT deduct points for mistakes made by junior in DEPRECIATION\*\*  (0-3 pts.) | Very few items listed and missing major inventory categories. Costs and depreciation not completed. List of items is unorganized. Contains math errors. \*\*DO NOT deduct points for mistakes made by junior in DEPRECIATION\*\*  (4-6 pts.) | Includes clearly described tack, grooming supplies, training equipment, etc. with values of each item and total of all inventory. List is organized, math is correct and complete. \*\*DO NOT deduct points for mistakes made by junior in DEPRECIATION\*\*  (7-10 pts.) |
| **Project Animal** Inventory  5 pts. | Page not completed or weak attempt.  (0-2 | Page partially filled out. Math not complete or not correct.  (3-4 pts) | Page filled out. Math complete and accurate.  (5 pts.) |
| **Health Record**  10 pts. | No health records or very minimal health records  (0-3 pts.) | Page partially filled out. Does not include all health activities as needed for this project.  (4-6 pt.) | Expected health records (deworming, health certificate, preventative, etc.) and thorough explanations.  (7-10 pts.) |
| **Feed Efficiency**  10 pts. | No records or weak attempt.  (0-3 pts.) | Page partially filled out. Dates and weights list is not organized. Contains math errors or not all columns were calculated.  (4-7 pts.) | Page is complete. Dates and weights are organized. Math is complete and accurate.  (8-10 pts.) |
| **Project Income**  5 pts. | Page not completed.  (0 pts.) | Page completed with some math errors and/or grammar/spelling errors.  (1-4) | Page is accurate and completed. If not income was generated a “zero” is in the total income box.  (5 pts.) |
| **Non-Feed Expenses**  8 pts. | Very few items listed and missing major inventory categories (grooming, supplies, equipment). Costs and paid to not completed.  (0-2 pts.) | Items listed in generic fashion (not clearly described) and a few more items should be added. Math contains errors.  (3-5 pts.) | Includes clearly described expenses (entry fees, vet expenses, bedding, shampoo, etc.) with values of each item and total of all inventory. List is organized and math is complete.  (6-8 pts.) |
| **Feed Expenses**  8 pts. | Very few items listed. Weight or cost not included.  (0-2 pts.) | Items listed in a generic fashion and a few more items should be added. Math contains errors.  (3-5 pts.) | Includes clearly described feed expenses. List is organized and math is complete.  (6-8 pts.) |
| **Project Summary**  6 pts. | Page not filled out or incomplete.  (0-2 pts.) | Page filled out. Contains math errors or inconsistencies.  (3-5 pts.) | Page is complete and accurate.  (6 pts.) |
| **Buyers Letter & Interview Form**  5 pts. | Page not filled out or not completed.  (0-2pts) | Section is partially completed. Some information is missing or left out. Some grammar/spelling errors.  (3-5 pts.) | Page is completed and grammar/spelling is correct.  (6 pts.) |
| **Project Essay**  10 pts. | No essay or weak attempt at story. Minimum word count not met. (0-3pts.) | Minimum word count met, a good attempt at the essay but amount of detail is insufficient in relation to member’s age.  (4-6 pts.) | Minimum word count met. Informative and insightful essay written. Quality of writing reflects member’s age.  (7-10 pts.) |
| **Visual Story**  10 pts. | Did not include required 5 pictures. Missing captions. Does not show beginning and end of project. Display of unsafe practices. (0-3 pts.) | Includes required 5 pictures. Pictures Caption somewhat supports skill. Does not show beginning and end of project. Some spelling or grammatical errors in captions. No unsafe practices displayed.  (4-6 pts.) | Includes required 5 pictures with beginning and end of project shown. Pictures clearly demonstrate skill and caption clearly states skill demonstrated and why. No spelling or grammar errors. No unsafe practices displayed.  (7-10 pts.) |
| **Neatness & Accuracy**  10 pts. | Difficult to find information in book. Spelling and neatness should be improved.  (0-4 pts.) | Book is mostly organized – some information hard to find. Book contains “scratch-throughs” and N/As. Spelling/grammar errors.  (5-7 pts.) | Excellent organization, easy to locate information. Book is bound neatly. Neatly completed. Spelling errors minimal. Final copy in pen or typed.  (8-10 pts.) |
| **OPTIONAL BONUS**  5 pts. | Weak attempt or not done.  (0-1 pts.) | Includes date and location/sponsor. 2 to 4 events/activities described. (2-4pts.) | 5 or more events/activities that relate to your project. Demonstrations, judging events, community service, etc. (5 pts.) |